

BULLETIN OF CLIENT FEES FOR CHILDREN'S DAYCARE**1. Determining the client's day care fees**

The day care fee is a monthly percentage-based fee which is determined according to actual size of the family (parents and minor children in the family (under 18 years of age), deductible income limit and the gross income of the family (see also <https://www.ouka.fi/oulu/english/daycare-fee1>

In Oulu the fee is charged for eleven calendar months of the operating year (1st August – 31st July). If the current day care relationship has begun before the end of August in the previous year, the July of the following shall be a so-called free month.

The fee is valid until further notice. The fee shall, however, be revised, if the financial status of the family using the day care services changes noticeably. **The change is considered to be noticeable if the combined gross income of the family on which the fee is determined changes at least 10%.**

2. Declaring income

The day care fee is always based on the income of the family, which shall be verified by the authorities. However, the municipality can charge the maximum fee if the applicant fails to declare the family's income. The family can also sign consent to pay the highest fee, in which case no income declaration needs to be submitted. The income statement shall be delivered in address: <https://www.ouka.fi/oulu/english/evaka>. If the family doesn't have a possibility to do income statement via website, the income declaration form shall be delivered in, verified with the client's signature and delivered directly at the address: Education and Cultural Services, early childhood customer payments, P.O. Box 75 90015 City of Oulu

3. Income register

Wage income will be visible in the Incomes Register as of 1.1.2020 and pension and other benefits as of 1.1.2021. The employer or other payer reports the wages paid and other earned income to the Incomes Register. The notification period is the payment date + five (5) days. Self-employed persons' income is not reported to the Incomes Register, so customers report their business income to the customer payment team themselves via eVaka. Dividend, capital and rental income are not visible in the Incomes Register, so families submit them themselves through eVaka.

Requests for annual income audits are sent to families annually, and families submit income statements via eVakka. The Incomes Register can be used as support in determining income. Families must report any material changes in income or family size themselves. The customer payments team is not informed of these changes, so families are responsible for reporting changes in income and family size.

4. Fulltime day care fee

The amount of fulltime day care fee in EUR is determined according to the payment percentage based on the size of the family and calculated based on the part of the family's average monthly income exceeding the income limit i.e. the excess. In fulltime day care, the maximum fee of €311 per month shall be charged for the youngest child and the fee of €124 per month for the second youngest child. The charge for each additional child after this is 20% of the fee charged for the youngest child. Monthly fees below €30 per child shall not be charged.

5. Agreement on reduced day care

If the child attends day care noticeably less than the care time intended for the regular fulltime day care, the day care fee charged from the family shall be a reduced fee proportioned to the actual care time (i.e. the agreed days) and thus lower than the fulltime day care fee.

The agreement on reduced day care can be made for 10 or 13 days per calendar month for a minimum of five (5) months or 5-6 h/day or 20h/week. The agreement can only be made in fulltime day care. Children attending

free of charge pre-primary education and day care simultaneously make an exception for this rule and the agreement can be made for the part of the day care. The agreement on reduced day care becomes effective from the beginning of the month when the agreement was signed, and it cannot be made retrospectively. The agreement can be cancelled during the agreement period for a specific reason such as changes in the size of the family or in the employment or studying circumstances. The agreement must be cancelled with a written notice.

6. Free pre-primary education and the need for early childhood education and care services

Pre-primary education in accordance with the Basic Education Act must also be taken into account as a factor reducing the fee for early childhood education and care. The early childhood education and care fee is charged according to the fee percentage, depending on which service the family chooses (see agreement on **less service needs**). The fee is 60% of the full-time early childhood education fee.

7. Day care invoices

The invoice for day care shall be sent to the client's home address as a so-called e-letter once a month retrospectively or it can be sent via Internet as e-invoice. The day care fees of all the children in the family are charged on one invoice and the invoice shall be sent under the names of both guardians. The family can make an agreement with the bank for the invoice to be sent via Internet-invoice i.e. an e-invoice. The e-invoice for early childhood education can be found in the online bank under [Oulun kaupunki/e-laskut](#).

If the invoice for the day care has not been paid at the due date at the latest, an annual interest on arrears shall be charged beginning from the due date. Overdue day care fees are distrainable without a separate decision issued by the court.

If the parents do not wish to accept the day care position that has been applied and granted for the child and they fail to cancel the day care before the beginning date of the day care agreement, half of the monthly fee shall be charged as payment.

The fixed due date is 26th.

8. Effect of absences on day care fees

The fee shall be charged as a monthly fee. Potential absences shall only be remunerated:

- if the child is absent due to an illness for the whole month (all operational days), no fee shall be charged.
- if the child is absent due to an illness for at least eleven (11) operational days during a calendar month, half of the monthly fee shall be charged as payment.
- if the child is absent for any other reason than illness during all the operational days of a calendar month, half of the monthly fee shall be charged as payment.
- when the child's day care agreement is beginning or ending in the middle of a calendar month, a fee calculated according to the care days and, thus, lower than the monthly fee shall be charged.

The notice of the termination of day care shall always be made in written form. There is no term of notice. The termination cannot be notified retrospectively.