

Registration number:
OUKA/10779/02.05.01.03/2023

Grant shall be awarded only for an application submitted within the time period laid down.

Arrived: / 20

1. Details of the applicant

Name of the organisation		International Bank Account Number, IBAN
Contact person in matters related to grants	Personal identity code	Telephone number home/work
E-mail address		Business ID
Street address	Postal code	City/Town

2. General details of the applicant

Number of members	Number of persons under the age of 29 years	Number of persons participated actively in the activities
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The percentage of the costs and expenses of the association related to the grant to be applied for from the committee in accordance with the budget of the association.

3. Grant to be applied for

The total amount of the grant to be applied for from the committee, €	Any other grant received/applied for/to be applied for from elsewhere? yes no
Where?	How much?

4. Additional details

The organisation shall undertake to repay the grant awarded in the event that any decision made later on so require.

5. Awarding grants, payment, settlement of accounts and supervision of the use

Award and payment criteria

Awarding grants shall take place on the basis of those applications for grant submitted by associations within the time period laid down, action plans, budgets along with the performances realised in the previous year and the activities. The grant is to be paid when the decision has become final.

Settlement of accounts

Settlement of accounts of the previous year (annual report, income statement, balance sheet and audit report) shall be submitted by 31st of March. Failure to submit any report within the time period laid down shall result in the recovery of the previously awarded grants.

6. Signature

Place and time	Signature and print name (name of the sender if sent by e-mail)
	Position in the association
Place and time	Signature and print name (name of the sender if sent by e-mail)
	Position in the association

7. Affirmation of details

I have familiarised myself with the award criteria/grant guidelines.

I affirm the details to be correct.

8. Notification

In paper form

By e-mail

9. Appendices

Budget

Action plan

10. Additional details

Additional information telephone number +358 44 703 8205

Address for application:

Oulun kaupungin kirjaamo, Registry of the City of Oulu

Postal address: PL (PO Box) 71, 90015 Oulun kaupunki

Visiting address: Kansankatu 55 A

E-mail: kirjaamo@ouka.fi

Opening hours: Monday–Friday at 8.30am–3.30pm

Postal address

Educational and Cultural Services (Sivistys- ja kulttuuripalvelut), Youth Services (nuorisopalvelut)
PL (PO Box) 75
90015 Oulun kaupunki

Telephone number

Telephone switchboard
+358 8 558 410

Instructions for filling out the Application for an Annual Grant and definitions of the activities

1. General terms and conditions

In this section is to be filled the needed details from the latest membership register of the association. In the section 'Number of persons participated actively in the activities' is to be filled the number of such persons in respect of the membership who actively and regularly participate in various activities organised by the association.

2. Regular group activities

Refer to regularly implemented activities of the association. These kinds of activities can consist, for example, of diverse clubs or themed events organised weekly. In this section is to be filled the number of diverse groups met regularly in the previous year, the number of group counsellors, the number of group gatherings/meetings and the number of all participants under the age of 29 years.

3. Daytime trip activities

Include a themed day trip for example somewhere nearby. Do not include any overnight stay (compare Section 7. Overnight and daytime camp activities). In this section is to be filled the total number of the completed trips along with the persons under the age of 29 years who participated in these trips.

4. Education, training and course activities

In this section is to be filled the number of various education, training and courses provided/organised by the association to its members during the year of activity along with the persons under the age of 29 years who participated in these activities.

5. Societal significance

In this section is to be filled maximum three points in respect of the societal significance of the association in the association's own estimation and how the association has managed to implement related criteria (the self-assessment done by the association). Details needed for this section can be found for example in the rules of the association. In its actions, the association must implement those activities and purposes mentioned in the established rules.

6. Finances of the association

In this section is to be filled as stated in the budget, the percentage of the association's annual grant of the total amount of the whole budget. The association's own fundraising should be at least 25% of the costs and expenses in respect of the supported activities.

7. Overnight and daytime camp activities

Refer to any event organised in the home country that lasted overnight, at which time the participants have been away from home. In this section is to be filled in summary all completed camps/camp days along with the persons under the age of 29 years who participated in these camps during the operating period. (The calculation formula – the participants under the age of 29 years X the number of the completed camp days.)

8. International activities of the association

Refer to any event organised abroad that lasted overnight, at which time the participants have been away from home. In this section is to be filled in summary all completed and abroad organised international camps/camp days along with the persons under the age of 29 years who participated in these camps during the operating period. (The calculation formula – the participants under the age of 29 years X number of the camp days spent abroad.)

Previous year's activities

Name of the organisation _____

1. General details

Number of persons under the age of 29 years									
1-50	51-100	101-150	151-200	201-250	251-300	301-350	351-400	401-450	over 450

Number of persons participated actively in the activities									
1-50	51-100	101-150	151-200	201-250	251-300	301-350	351-400	401-450	over 450

2. Regular group activities in total

Regular number of groups									
1-5	6-10	11-15	16-20	21-25	26-30	over 31			

Number of group counsellors									
1-5	6-10	11-15	16-20	21-25	26-30	over 31			

Number of group participants (persons under the age of 29 years)									
1-20	21-40	41-60	61-80	81-100	101-150	over 150			

Number of group gatherings/meetings									
1-20	21-40	41-60	61-80	81-100	101-150	over 150			

3. Daytime trip activities in total

Number of daytime trips organised by the association									
1-5	6-10	11-15	16-20	21-25	26-30	31-40	over 40		

Number of trip participants (persons under the age of 29 years)									
1-25	26-50	51-75	76-100	101-125	126-150	151-200	over 200		

4. Education, training and course activities in total

Number of courses organised by the association									
1-5	6-10	11-15	16-20	21-30	31-40	over 40			

Number of course participants (persons under the age of 29 years)									
1-10	11-20	21-30	31-50	51-70	71-100	101-125	126-150	over 150	

5. Societal significance of the association The association defines the significance of its activities to the empty lines.

1 Activities of the association _____ Maximum three points are to be filled in.

1	2	3	4	5	

2 Activities of the association _____

1	2	3	4	5	

3 Activities of the association _____

1	2	3	4	5	

6. Finances of the association

The percentage of the committee's annual grant of the association's whole budget as recorded in the budget.

Percentage

5 and under	6-8	9-11	12-18	19-21	22-24	25-27	28-30	31-34
35-37	38-40	41-43	44-47	48-51	52-55	56-59	60-64	65-75

7. Overnight and daytime camp activities (persons under the age of 29 years) in total

Days of the overnight and daytime camp activities
(number of participants X number of camp days)

piece(s)

8. International activities of the association (persons under the age of 29 years) in total

Camp days of the international camp activities
(number of participants X number of the camp days spent abroad)

piece(s)